

# HARPENDEN RURAL PARISH COUNCIL HERTFORDSHIRE

Notice is hereby given of the Annual Meeting of Harpenden Rural Parish Council at 6.30pm on Thursday 11 May 2023 to incorporate the Annual Parish Meeting

Venue: The Janet Campbell Room at St Mary's Church, Kinsbourne Green, Herts, AL5 3QE.

The Parish Council members' attendance is hereby summoned

Clerk to the Council

4 May 2023

## AGENDA

### Part 1 - The Annual Parish Meeting

- I Appointment of Chairman
- II Apologies for absence
- III. Approval of the minutes of the meeting held on 23 May 2022
- IV. Presentation of the draft accounts for the year ending 31 March 2023
- V. To close the meeting and move to the Annual Meeting of Harpenden Rural Parish Council

### Part 2 - The Annual Meeting of Harpenden Rural Parish Council

1. Appointment of Chairman for 2023/24
2. Appointment of Vice-Chairman for 2023/24
3. Apologies for Absence
4. Declarations of Interest
5. Minutes of the meeting held on 27 March 2023 (enclosed)
6. Matters arising
7. Co-options to the Parish Council
8. To note and receive the Internal Audit Report (enclosed)
9. To approve the Summary Receipts and Payments Accounts 2022/23 (enclosed)
10. Annual Governance and Accountability Return 2022/23
  - (a) To approve the Annual Governance Statement 2022/223
  - (b) To approve the Accounting Statements for the year ending 31/3/2023
  - (c) To approve the Certificate of Exemption from a limited assurance review
11. Insurance Renewal 2023/24
12. No Mow May

13. Schedule of payments and review of expenditure v budget(enclosed)
14. Survey report of trees on the triangle at Kinsbourne Green Common
15. Planning applications and decisions 15 March to 30 April
16. 2023 (enclosed)
17. Unity Trust Bank Account - removal of signatories
18. St Albans and District Association of Local Councils - Appointment of representative
19. Any other business
20. Date of next meeting - 12 September 2023

A J Reading  
Clerk to the Council