

# HARPENDEN RURAL PARISH COUNCIL

## HERTFORDSHIRE

Notice is hereby given of the Annual Meeting of Harpenden Rural Parish Council at 6.30pm on Monday 23 May 2022 to incorporate the Annual Parish Meeting

Venue: The Janet Campbell Room at St Mary's Church, Kinsbourne Green, Herts, AL5 3QE.

The Parish Council members' attendance is hereby summoned

Clerk to the Council

16 May 2022

### AGENDA

#### Part 1 - The Annual Parish Meeting

- I Apologies for absence
- II. Approval of the minutes of the meeting held on 5 May 2021
- III. Presentation of the draft accounts for the year ending 31 March 2022
- IV. To consider whether this statutory meeting can be made more relevant in future years
- V. To close the meeting and move to the Annual Meeting of Harpenden Rural Parish Council

#### Part 2 - The Annual Meeting of Harpenden Rural Parish Council

1. Appointment of Chairman for 2022/23
2. Appointment of Vice-Chairman for 2022/23
3. Apologies for Absence
4. Declarations of Interest
5. Minutes of the meeting held on 11 April 2022 (enclosed)
6. Matter arising
7. To note and receive the Internal Audit Report (enclosed)
8. To approve the Summary Receipts and Payments Accounts 2021/22 (enclosed)
9. Annual Governance and Accountability Return 2021/22
  - (a) To approve the Annual Governance Statement 2021/22
  - (b) To approve the Accounting Statements for the year ending 31/3/2022
  - (c) To approve the Certificate of Exemption from a limited assurance review
10. Insurance Renewal 2022/23
11. Schedule of cheques for payment (enclosed)

12. To consider the survey report of trees on the triangle at Kinsbourne Green Common (to be tabled at the meeting)
13. Internet Banking arrangements - update
14. Planning applications and decisions 1 March to 13 May 2022 (enclosed)
15. Date of next meeting - 12 September 2022
16. Any other business
17. Exclusion of Press and Public  
To exclude the press and public under the Public Bodies (Admission to Meetings) Act 1960.
18. To discuss and consider any next steps in respect of a planning refusal - Chairman to report

A J Reading  
Clerk to the Council