

Bank Reconciliation Financial year ending 31 March 2021

Harpenden Rural Parish Council

This reconciliation should include all bank and building society accounts, including short term investment accounts. It must agree to Box 8 in the column headed "Year ending 31 March 2021" in Section 2 of the in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis.

		£	£
Balance per bank statements as at 31/3/2021:	current account	3194.47	
	reserve account	<u>4761.09</u>	
			7955.56
Petty cash float (if applicable)		0.00	0.00
Less: any un-presented cheques as at 31/3/21 <i>(enter these as negative numbers)</i>	chq 100675 18/3/21	<u>-100</u>	-100.00
Add: any un-banked cash as at 31/3/21		0.00	0.00
Net balances as at 31/3/2021 (Box 8)			<u><u>7855.56</u></u>

CASH BOOK	Current a/c	Premium a/c	Total
Opening Balance at 1 April 2020	2233.86	4758.91	6992.77
Add: Receipts in the year	5663.96	2.18	5666.14
Less: Payments in the year	-4803.35	0	-4803.35
Closing balance per cash book at 31 March 2021 <i>(must equal net bank balances above)</i>	<u>£3,094.47</u>	<u>£4,761.09</u>	<u><u>7855.56</u></u>

Signed: Signed:
 Chairman Clerk to the Council
 Date Date